

On Every Income Sheet

Every Income Sheet Has These Five Sections

1. THE TOP OF EACH INCOME SHEET LOOKS LIKE THIS

The word *time* is one of the timeframes - Hourly, Daily, Weekly, Monthly or Annual

	A	B	C	D	E	F	G	H	
1	<i>time</i> INCOME	Enter Your Info for <i>time</i> Income							
2	WARNINGS	ONLY CHANGE VALUES IN YELLOW CELLS							
3		DO NOT! DO NOT! DO NOT CHANGE ANYTHING IN OTHER CELLS - You can kill the whole program!!							
4	INSTRUCTIONS	Enter your data in the yellow cells.					NAVIGATION - GOTO		
5		To clear a cell use	Delete	key on keyboard ONLY			START Sheet		
6		When finished						HOURLY INCOME Sheet	
7			1 go to START sheet to review your entries					DAILY INCOME Sheet	
8			2 or go to EXPENSE sheet and start entering your expenses.					WEEKLY INCOME Sheet	
9	<i>time</i>		Enter Hourly pay (\$ / Hour Worked), the rest get calculated.					MONTHLY INCOME Sheet	
10		WORK SCHEDULE							
11	Hours worked/day	5	enter the average number of hours that you work per day.					ANNUAL INCOME Sheet	
12	Days worked/week	4	enter the average number of days you work per week.					EXPENSES Sheet	
13		WEEKS Worked in the Year							
14	Weeks worked/year	25	<---If you work year round without any loss use 52.14285 or type in "=fullyear"						
15		25.0000	weeks =	5.753424658	months =	0.479452055	years	The time you w	
16		<i>time</i> PAY RATE							
17	\$ / <i>time</i> worked	\$58.00	\$58.00	\$290.00	\$1,160.00	\$5,040.48	\$60,485.71	Actual Pay	
18			\$27.81	\$139.04	\$556.16	\$2,416.67	\$29,000.00	Effective Pay	
19	Name		Hourly	Daily	Weekly	Monthly	Annual		
20	Math Definition		\$ / Hour	\$ / Day	\$ / Week	\$ / Month	\$ / Year		
21									

2. ENTER YOUR WEEKLY WORK SCHEDULE AS SHOWN. 5 hours/day, 4 days/week here

WORK SCHEDULE	
Hours worked/day	5 enter the average number of hours that you work per day.
Days worked/week	4 enter the average number of days you work per week.

3. ENTER THE NUMBER OF WEEKS YOU WORKED OR EXPECT TO WORK IN THIS YEAR. 25 weeks here.

The row underneath shows the result in months and years

WEEKS Worked in the Year	
Weeks worked/year	25 <---If you work year round without any loss use 52.14285 or type in "=fullyear"
	25.0000 weeks = 5.753424658 months = 0.479452055 years The time you w

4. ENTER YOUR "TIME", HOURLY, DAILY, WEEKLY, MONTHLY, ANNUAL PAY RATE. \$58.00 hourly here. The rest shows the values in all time frames that result from your above entries.

<i>time</i> PAY RATE							
\$ / <i>time</i> worked	\$58.00	\$58.00	\$290.00	\$1,160.00	\$5,040.48	\$60,485.71	Actual Pay
		\$27.81	\$139.04	\$556.16	\$2,416.67	\$29,000.00	Effective Pay
Name		Hourly	Daily	Weekly	Monthly	Annual	
Math Definition		\$ / Hour	\$ / Day	\$ / Week	\$ / Month	\$ / Year	

5. FINALLY

When finished	
	1 go to START sheet to review your entries
	2 or go to EXPENSE sheet and start entering your expenses.